



Arts Learning Internship Opening

Job Title: Arts Learning Intern

Hours: 24 hours to 40 hours a week; 400 hours total for internship

Compensation: \$6,912 (\$17.28 an hour)

Application Deadline: April 24, 2024 by 11:59 PM

Date of Internship: June 17, 2024 - December 2024

Eligibility: 2024 Arts Internship positions will be open to currently enrolled undergraduate (2 or 4-year) and community college students who reside or attend college in Los Angeles County. Recent graduates may apply as long as they have completed their degree between May 1 - December 1, 2024. The Department of Arts and Culture encourages eligible students from all ethnic and socioeconomic backgrounds, as well as disabled students, to apply. Eligible students may participate in the program once.

Note:

- Students already earning a BA, BS, or a higher degree are not eligible for the Los Angeles County Arts Internship Program.
- Students who have previously participated in the program are not eligible to participate a second time.
- Students invited to participate in the program will be asked to verify eligibility using college transcripts, driver's licenses, and other documents showing enrollment status and/or LA County residence.

Position Description: The Arts Council for Long Beach (ArtsLB) seeks an intern to work with our Arts Education Department to reshape our arts education programming for a post-pandemic environment. This position will work approximately 40 hours a week from June through August. Specific tasks will be to assist ArtsLB in:

1. Surveying the educational landscape in Long Beach
2. Researching best practices in using the arts to reach children who have been traumatized by the pandemic
3. Reviewing our approach to arts education with an eye toward cultural responsiveness
4. Researching which communities need our arts education programming the most
5. Helping ArtsLB to establish and refine evaluation protocols that will help improve our programming.
6. Assist with administrative tasks for the Arts Learning Department.
7. Attend and assist with outreach events for ArtsLB.

Qualifications:

The successful intern will have:

- An interest in arts education and/or arts management
- Working knowledge of Microsoft Word, PowerPoint and Excel
- Knowledge of Adobe Creative Suite (InDesign, Illustrator, Photoshop), a plus - Strong reading, writing, proofreading skills and attention to detail
- Excellent organizational skills
- The ability to conduct research
- The ability to work independently and collaboratively

- Willing to take the lead on particular aspects of the project and report progress to the Director of Programs. Familiarity with at least one visual or performing arts genre—either as an artist or enthusiastic audience member—is preferred.

Submission: Applicants should complete the online internship [application](#), submit a cover letter outlining their qualifications, submit unofficial transcripts, two references (including name and contact information), and a resume. The resume must include education, work experience, and extracurricular activities.

All college students, regardless of race, religion, sex, national origin, age, sexual orientation, or disability, who meet the above criteria are eligible to apply.