



## Curatorial Internship Announcement

**Job Title:** Curatorial Intern

**Hours:** 40 hours/week

**Compensation:** \$5,700 stipend (\$14.25/hr or \$570 per week)

**Application Deadline:** Monday, April 30, 2019 11:59 p.m.

**Dates of Internship:** June 10-August 16, 2019 (10 week internship)

### Eligibility:

- Currently enrolled undergraduate students must have completed at least one semester of college by June 2019, and those who will complete their degree by September 1, 2019 are also eligible to apply. (Students who are enrolled in a second BA or BS program are not eligible.)
- Internships are intended for members of groups underrepresented in professions related to museums and the visual arts, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, and Pacific Islander descent;
- Reside in or attend college in Los Angeles County
- Be eligible to work in the United States

**Position Description:** The Curatorial Intern will assist with several curatorial projects over the summer including: the Professional Artist Fellows exhibition; Port of Long Beach PHOTO Program; and working with artist groups and collectives on the upcoming exhibition calendar for 2019-2020.

- The Professional Artist Fellowship recognizes exemplary Long Beach artists for their recent work through the Professional Artist Fellowship awards and exhibition. The exhibition showcases each year's fellows.
- Every year, the Port of Long Beach presents its annual PHOTO Program in partnership with the Arts Council for Long Beach. The program includes a workshop, boat tour of the Port, and an exhibition.
- The Arts Council curates exhibitions from the Arts Council for Long Beach's Artist Registry. The Curatorial Intern will have the opportunity to help with the planning of future exhibitions.

In addition, the intern will be tasked with assisting our Grants Department in preparing annual grant packets and attend three days of grant panels.

### Qualifications & Skills:

- An interest in museum studies or curation
- Experience working with artists
- Working knowledge of Microsoft Office
- Strong reading, writing and proofreading skills with attention to detail
- Excellent organizational skills
- Great research skills
- Willingness to take the lead on certain projects and report progress to the intern supervisor
- An ability to work independently and collaboratively

Applicants should submit a cover letter outlining their qualifications for the position, unofficial transcripts, two references (including name and contact information) and resume. The resume must include education, work experience and extracurricular activities. Please email all application materials to [lisa.desmidt@artslb.org](mailto:lisa.desmidt@artslb.org) by **Monday, April 30, 2019 11:59 p.m.**

*This internship is sponsored and made possible by [The Getty Foundation's Multicultural Undergraduate Internship program](#).*