molaa
MUSEUM OF LATIN AMERICAN ART

Job Title: Interpretive Education Intern
Hours: 10 hours/week
Dates of Internship: 17 consecutive weeks between August 20, 2018-December 21, 2018
Compensation: $11.00/hour
Application Deadline: Sunday, May 6, 2018, 11:59 p.m.

Eligibility: Applicants must be *enrolled* students during Fall 2018 at either:

- California State University, Long Beach (CSULB) either as a College of the Arts upper division undergraduate student or graduate level student
- Or Long Beach City College student who demonstrates significant success in arts coursework and has completed at least 20 units in an arts related field.

Students may participate in Creative Long Beach for a max of two semesters. As an intern, there are 3 *mandatory* intern events you will have to attend on September 21, October 20, and a Saturday morning in early February 2019.

Position Description:

Working under the supervision of MOLAA's Curator of Education, the Interpretive Education Intern will

- Assist in organizing exhibition materials such as checklists and loan documents
- Engage in research, writing and producing gallery didactics and interpretive materials such as brochures, labels, audio tours, wall vinyl, and gallery handouts
- Provide administrative support in the development and production of educator packets and docent training materials such as power points, lesson plans, tour templates, and reading lists
- Provide support in the installation and de-installation of exhibitions and maintenance of interactive and educational spaces
- Research and collect information on Latin American and Latino historical events, cultural traditions, and art movements

Qualifications:

- Strong research, writing and organizational skills
- An interest in Latin American and/or Latino art, culture, or history
- Working knowledge of Microsoft Word, PowerPoint, and Excel
- Must be able to stand for extended periods of time, climb ladders, and lift, hold, or move objects up to 25 pounds for extended periods
- Familiarity with modern and contemporary Latin American art preferred but not required
- The ability to read and communicate in Spanish is a plus!

The ideal candidate is passionate, creative, and flexible. They should thrive in a collaborative, team-oriented environment but also be able to work independently and should feel comfortable interacting with members of the public. Some evening and weekend hours are required.

Submission: Submit a resume and unofficial transcripts. Please email all application materials to Gabriela Martínez, MOLAA Curator of Education, at gmartinez@molaa.org by Sunday, May 6, 2018, 11:59 p.m. All college students regardless of race, religion, sex, national origin, age, sexual orientation or disability who meet the above criteria are eligible to apply.

Arts COUNCIL FOR LONG BEACH

The Creative Long Beach internship program is supported by a grant from the Arts Council for Long Beach.
www.artslb.org/creative-longbeach

CREATIVE LONG BEACH internship program